



DoD Procurement Conference and Training Symposium

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Peer Reviews

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Peer Reviews--Conceptual Idea

- Cross-sharing of ideas
- Not a “compliance” review
- Ensuring a consistent approach
- Taking the time to improve quality



Peer Review Process

• Pre-Award Reviews (3 Phases)

- Prior to issuance of solicitation**
- Prior to request for final proposals**
- Prior to contract award**



• Pre-Award review criteria:

- Process was well understood by Government & Industry;**
- Source Selection was carried out in accordance with Source Selection Plan & RFP;**
- The Source Selection Evaluation Board evaluation was clearly documented;**
- The Source Selection Advisory Council recommendations were clearly documented;**
- The Source Selection Authority decision was clearly derived from the conduct of the source selection process;**
- All source selection documentation is consistent with RFL evaluation criteria; and**
- The business arrangement.**

• Post-Award Reviews (Service Contracts Only)

- Following award of basic contract**
- Prior to award of any contract option**



• Post-Award review criteria:

- Contract performance (cost, schedule, requirements);**
- Use of appropriate contracting mechanisms;**
- Contractor's use, management/oversight of subcontracts;**
- Staffing of contract management & Oversight functions;**
- Extent of any pass-through charges;**
- Identification of inherently governmental functions; and**
- Any financial conflicts of interest**



Peer Reviews Conducted

(Since the policy went into effect on 1 Oct 08)

| Reviewed Agency | Total | Phase One | Phase Two | Phase Three | Post Award |
|------------------------|--------------|------------------|------------------|--------------------|-------------------|
| Army | 29 | 12 | 8 | 7 | 2 |
| Navy | 16 | 7 | 6 | 3 | 0 |
| Air Force | 26 | 9 | 10 | 5 | 2 |
| DIA | 2 | 1 | 0 | 1 | 0 |
| DLA | 4 | 4 | 0 | 0 | 0 |
| MDA | 6 | 2 | 2 | 2 | 0 |
| NGA | 1 | 1 | 0 | 0 | 0 |
| OSD | 3 | 1 | 1 | 1 | 0 |
| USSCOCOM | 4 | 2 | 1 | 1 | 0 |
| USTRANSCOM | 3 | 2 | 0 | 0 | 1 |
| TMA | 2 | 1 | 0 | 1 | 0 |
| | 96 | 42 | 28 | 21 | 5 |



Team Composition

- Typically, 3-5 person team
- Contracting senior leaders
 - From military department or defense agency other than the department/agency being reviewed
- Attorneys (from OSD or MILDEP/agency)
- Engineers/Program Managers (as appropriate)
- DPAP Deputy Director



Participation by Functional Field

| Reviewer's Agency | Total Participants | Contracting | Legal | Program Management/Engineering |
|---|---------------------------|--------------------|--------------|---------------------------------------|
| | | | | |
| Army | 25 | 20 | 5 | 0 |
| Navy | 34 | 26 | 8 | 0 |
| Air Force | 28 | 21 | 6 | 1 |
| DLA | 8 | 4 | 4 | 0 |
| OSD | 26 | 10 | 7 | 9 |
| Commands, Defense Agencies, DoD Field Activities | 14 | 8 | 5 | 1 |
| Totals | 135 | 89 | 35 | 11 |



Procedural Issues

- Peer Review teams travel to the site of the acquisition team
- Documentation of the Review
 - Report with findings, recommendations, best practices, and lessons learned
 - Contracting Officer's record of disposition



Observations

- ☐ People – Quality/Experience matters
- ☐ Complexity – No end to level we'll go; think simplicity
- ☐ Program Manager Drivers vis a vis Selection Criteria
- ☐ Speed kills – be event driven
- ☐ Don't keep contractors in the dark
- ☐ Measurement of requirements
- ☐ Documentation – Not written down means not done
- ☐ Cross Pollination
- ☐ Discussions – Hold them
- ☐ Linking the requirement to Section L to Section M
- ☐ Evaluate what you ask for; ask for what you want
- ☐ Incentives – tie to performance not process
- ☐ Sample tasks – in service competitions, use them
- ☐ Training
- ☐ Sole source – It's not negotiate to budget



Database of Peer Review Recommendations, Best Practices and Lessons Learned



DPAP

Defense Procurement and Acquisition Policy



DPAP > Contract Policy and International Contracting > Contract Policy > Peer Reviews

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Program Acquisition and Strategic Sourcing

Program Acquisition

Strategic Sourcing

Program Development and Implementation

Peer Reviews

Background

The Peer Review program improves the quality of the Department's contracting processes by sharing lessons learned and best practices and ensuring that contracting officers implement policy and regulations in a consistent manner. The program is implemented in accordance with DoDI 5000.02 and DFARS Part 201.

- [DPAP Peer Review Memorandum \(September 29, 2008\)](#)

Current Trends and Lessons Learned

- [Peer Review Recommendations Lessons Learned--Phase 1 \(as of 6 May 2010\)](#)
- [Peer Review Recommendations Lessons Learned--Phase 2 \(as of 6 May 2010\)](#)
- [Peer Review Recommendations Lessons Learned--Phase 3 \(as of 6 May 2010\)](#)
- [Peer Review Recommendations Lessons Learned--Phase 4 \(as of 6 May 2010\)](#)

Resources

- [Contracting Senior Leader Conference Presentation \(December 2, 2009\)](#)
- [Contracting Senior Leader Conference Presentation \(May 4-6, 2009\)](#)
- [Peer Review Portal Guide \(for Peer Review Team Members and Contracting Officers hosting a Peer Review\)](#)

In This Section

[Up One Level](#)

Related Links

[Panel on Contracting Integrity](#)

[DoDI 5000.02 \(see subsection 9 under Procedures and subsection 6 under Acquisition of Services\)](#)

http://www.acq.osd.mil/dpap/cpic/cp/peer_reviews.htm